



Board of Directors Meeting Agenda

September 15, 2026 – 1:15 pm

2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 **Meeting ID:** 875 0806 2992 **Passcode:** 582650

1. Call to Order – President Cyndi Mears
2. Training – WIC Program, Sarah Leichty, WIC Director
3. Establish Quorum
4. Consideration of Agenda
5. Approval of Minutes of August 18, 2026 Meeting
6. Introduction of Executive Director, Trevor Kubatzke
7. Action Items
 - a. Community Services Block Grant (CSBG) FY 2026 Budget Amendment
 - b. Fiscal Policies Revisions
 - c. Personnel Policies Revisions
 - d. Board Resolution for Agency Banking and Accounts
 - e. Iowa Department of Health & Human Services FY 2027 Signatories
8. Executive Director Report: Sheri Wilson
9. Financial Reports: Motion to Accept
 - a. Statement of Financial Position
 - b. Budgets
 - c. Credit Card Statements
 - d. Check Listing & Direct Deposits
10. Information:
 - a. Board Officers Election in October
 - b. Head Start Program Performance Summary Report
 - c. CSBG Organizational Standards Self-Assessment Report
 - d. Program Updates
11. Next Meeting Date: Tuesday, October 20, 2026, at 1:15 pm
12. Adjournment

Community Action of Southeast Iowa

is dedicated to alleviating the conditions and causes of poverty by building partnerships
and strengthening people through quality services.