

Board of Directors Minutes

April 21, 2026



1. **Call to order:** Board Vice President Brittany Kolzow called the meeting to order at 1:16 p.m.
2. **Training:** Planning Director Albrecht presented training on the Community Services Block Grant (CSBG). She provided an overview of the grant and led the board in gathering their input for the upcoming CSBG Fiscal Year 2027 Application.

3. There was a **quorum present**. Members present were:

Des Moines County	Henry County	Lee County	Louisa County
Nicole Pappalardo	Barbara Welander	Ginger Knisley	Cyndi Mears
Shane McCampbell	Mark Lindeen	Catey Swyter	Kevin Hardin
	Linda Boshart	Brittany Kolzow	

Staff Present: Sheri Wilson, Rachel Albrecht, and Melissa Privia

Members Absent: Brent Ruther and Rhonda Reif

4. **Consideration of the Agenda:** Motion by Knisley, second by Hardin, to approve today's Agenda. Motion approved by voice vote.
5. **Consideration of the Minutes:** Motion by McCampbell, second by Swyter, to approve the March 17, 2026, Meeting Minutes. Motion approved by voice vote.
6. **Action Items:**
 - a. **Head Start 2026-2027 Federal Grant Budget:** Motion by Knisley, second by Lindeen, to approve the Head Start 2026-2027 Federal Grant Budget in the amount of \$4,326,058. Motion approved by voice vote.
 - b. **Hellman Lee County IMPACT Grant:** Motion by Lindeen, second by Hardin, to approve the Hellman Lee County IMPACT Grant for \$100,000 for interior Phase II construction costs at the new Fort Madison location at 1602 Ave F. Motion approved by voice vote.
 - c. **Iowa Health and Human Services Thrive Iowa Application:** Motion by Welander, second by Pappalardo, to approve the submission of the Iowa Health and Human Services Thrive Iowa Application for \$277,000 for services in Des Moines and Louisa counties. Motion approved by voice vote.

7. Executive Director's Report:

Wilson participated in the Iowa Community Action Association (ICAA) Director Meeting and legislative update sessions, met with our new healthcare coverage providers, provided training at New Employee Orientation, coordinated with the committee, and attended Day of the Child.

8. Financial Reports:

- a. **Statement of Financial Position**
- b. **Budgets**
- c. **Credit Card Statements**
- d. **Check Listing and Direct Deposits**

Motion by Hardin, second by Knisley, to accept the Financial Reports. Motion approved by voice vote.

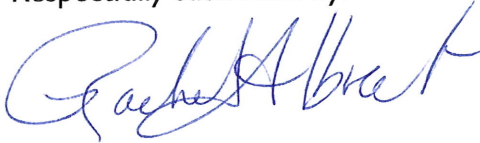
9. Information:

- a. Office of Head Start Program Performance Report
- b. Head Start 2025-2026 Federal Financial Report
- c. May is Community Action Month
- d. Poverty Simulation: May 13, from 1 - 4 p.m. in Fort Madison
- e. CACFP 2025-2026 Financial Review
- f. Iowa Health & Human Services Financial Review
- g. IPERS Compliance Review
- h. Program Updates

10. Next Meeting: Tuesday, May 19, 2026, at 1:15 p.m. at Central Office, Burlington, or via Zoom.

11. Adjournment: The meeting ended at 2:16 p.m.

Respectfully submitted by:



Rachel Albrecht, Planning Director



Nicole Pappalardo, Secretary