

March 17, 2026 – 1:15 pm

2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 **Meeting ID:** 875 0806 2992 **Passcode:** 582650

1. Call to Order – President Cyndi Mears
2. Training – Weatherization Program: Jim Blackwell, Weatherization Director
3. Establish Quorum
4. Consideration of Agenda
5. Approval of Minutes of February 17, 2026
6. Action Items:
 - a. Internal Revenue Service (IRS) 2024 Form 990
 - b. Head Start Family Handbook 2026-2027
 - c. Selection Procedures for Low-Income Representative Board Members
7. Executive Director Report
8. Financial Reports: Motion to Accept
 - a. Statement of Financial Position
 - b. Budgets
 - c. Credit Card Statements
 - d. Check Listing & Direct Deposits
9. Information:
 - a. Head Start FY26 Funding Letter
 - b. Head Start Teacher Qualification Waiver Approval
 - c. Head Start Risk Assessment Notification
 - d. New Employee Orientation: March 27, 2026, 9 am – 2 pm
 - e. Staff Training Day: April 13, 2026
 - f. Program Updates
10. Next Meeting Date: Tuesday, April 20, 2026, at 1:15 pm
11. Adjournment

Community Action of Southeast Iowa

is dedicated to alleviating the conditions and causes of poverty by building partnerships
and strengthening people through quality services.