



## Board of Directors Meeting Agenda

October 21, 2025 – 1:15 pm

**2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193**

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 Meeting ID: 875 0806 2992 Passcode: 582650

1. Call to Order – President Barbara Welander
2. Training – Board Responsibilities: Katherine Harrington, Iowa Community Action Association (ICAA)
3. Establish a Quorum:
  - a. Seat new Board Member, Community Representative from Head Start Policy Council
4. Consideration of Agenda
5. Consideration of Minutes
6. Action Items:
  - a. Ratify E-mail Vote: Agency 2024 Retirement Plan 403 (b) 5500 Report
  - b. Head Start Fort Madison Playground
  - c. Fort Madison Building Project Phase I & II Update
  - d. Reappointment of Board Members
  - e. Election of Board Officers
  - f. Board Meeting Schedule FY 2026
  - g. Community Services Block Grant (CSBG) FY 2025 Budget Amendment
  - h. Family Development & Self-Sufficiency (FaDSS) FY 2026 Budget Amendment
  - i. Personnel Policies Update
7. Executive Director Report
8. Reports
  - a. Statement of Financial Position
  - b. Budgets
  - c. Credit Card Statements
  - d. Check Listing & Direct Deposits
9. Information:
  - a. Weatherization Bids Awarded
  - b. Community Services Block Grant (CSBG) Monitoring Review Letter and Desk-Review of FY 24 Reports
  - c. Head Start and Early Head Start 2024-2025 Program Information Report (PIR)
  - d. Fiscal Year 2026 Monitoring Process for Head Start Recipients: ACF-OHS-IM-25-05
  - e. Addressing Vacant Slots Due to Chronic Absenteeism in HS Programs: ACF-OHS-IM-25-06
  - f. WIC Clinic Monitoring Report
  - g. Program Updates
10. Next Meeting Date: Tuesday, November 18, 2025 at 1:15 pm
11. Adjournment

Community Action of Southeast Iowa is dedicated to alleviating the conditions and causes of poverty by building partnerships and strengthening people through quality services.