



Board of Directors Meeting Agenda

August 19, 2025 – 1:15 pm

2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyYttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 Meeting ID: 875 0806 2992 Passcode: 582650

1. Call to Order – President Barbara Welander
2. Training – Head Start Child & Adult Care Food Program (CACFP) and Nutrition Program
Amy Vandiver, Health & Nutrition Coordinator, Matt LeClere, Head Start Director
3. Establish a Quorum
4. Consideration of Agenda
5. Consideration of Minutes: June 17, 2025 Meeting
6. Action Items:
 - a. Ratification of E-mail votes
 1. Head Start Fort Madison Playground Project Bid
 2. Head Start Fort Madison Fencing Project Bid
 3. Head Start Non-Federal Waiver Request
 - b. Community Services Block Grant (CSBG) FY 2025 Budget Amendment
 - c. Head Start Contractor Bid
 - d. Head Start One-Time Supplemental Funds for Nutrition Application
7. Executive Director Report
8. Financial Reports:
 - a. Statement of Financial Position
 - b. Budgets
 - c. Credit Card Statements
 - d. Check Listing & Direct Deposits
9. Information:
 - a. Weatherization Bids Awarded
 - b. Agency New Employee Orientation, August 22, 2025, 9 am, Catfish Bend
 - c. Head Start CACFP (Child & Adult Care Food Program) Monitoring Report
 - d. Head Start 2022-2023 Federal Financial Grant #07CH011803
 - e. ACF-OHS-PI-25-02 One-Time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families
 - f. Agency Training Day & Recognition, October 9, 2025
 - g. Program Updates
10. Next Meeting Date: Tuesday, September 16, 2025, at 1:15 pm
11. Adjournment

Community Action of Southeast Iowa

is dedicated to alleviating the conditions and causes of poverty by building partnerships
and strengthening people through quality services.