



## Board of Directors Meeting Agenda

September 17, 2024 – 1:15 pm

**2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193**

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 Meeting ID: 875 0806 2992 Passcode: 582650

1. Call to Order – Board Officer
2. Training – Board Structure and Responsibilities: Sheri Wilson, Executive Director  
Head Start Corrective Action Plan: Matthew LeClere, Head Start Director
3. Establish a Quorum
4. Consideration of Agenda
5. Consideration of Minutes: August 20, 2024 Meeting
6. Action Items:
  - a. Ratify Vote Head Start Bike Path & Shade Structure in Mount Pleasant
  - b. Weatherization Water Heater Bids
  - c. Iowa Department of Health & Human Services FY 2025 Signatories
7. Executive Director Report
8. Financial Reports: Motion to Accept
  - a. Statement of Financial Position
  - b. Budgets
  - c. Credit Card Statements
  - d. Check Listing & Direct Deposits
  - e. Glenwood Building Update
9. Information:
  - a. Weatherization Bids Awarded
  - b. Board Self-Evaluation
  - c. Weatherization Field Inspection Report
  - d. Training Day is on October 7<sup>th</sup> at the Pzazz, Burlington, Iowa
  - e. Head Start 2022-2023 Federal Financial Report
  - f. Final Rule on Supporting the Head Start Workforce and Consistent Quality Programming ACF-OHS-PI-24-05
  - g. Program Updates
10. Next Meeting Date: Tuesday, October 15, 2024 at 1:15 pm

11. Adjournment

**Community Action of Southeast Iowa**

is dedicated to alleviating the conditions and causes of poverty by building partnerships and strengthening people through quality services.