



## Board of Directors Meeting Agenda

August 20, 2024 – 1:15 pm

**2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193**

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 Meeting ID: 875 0806 2992 Passcode: 582650

1. Call to Order – President Barbara Welander
2. Training – EEO, Affirmative Action and Diversity, Rachel Albrecht
3. Establish a Quorum
4. Consideration of Agenda
5. Consideration of Minutes: June 18, 2024 Meeting
6. Action Items:
  - a. Ratification of E-mail votes
    - 1) Child and Adult Care Food Program (CACFP) Application
    - 2) Weatherization Insulation Machines
    - 3) 2022 Internal Revenue Service (IRS) Form 990
    - 4) Head Start Non-Federal Waiver
  - b. Equal Employment, Affirmative Action, Diversity Plan update
  - c. CSBG Budget Amendment
  - d. ESG HOME-ARA Application
  - e. Head Start Bike Path at Glenwood
  - f. Head Start Shade at Glenwood
7. Executive Director Report
8. Financial Reports:
  - a. Statement of Financial Position
  - b. Budgets
  - c. Credit Card Statements
  - d. Check Listing & Direct Deposits
  - e. Mount Pleasant Building Update
9. Information:
  - a. Weatherization Bids Awarded
  - b. Agency Training Day & Recognition, October 7, 2024
  - c. Head Start Final Federal Financial Reports: COVID #2
  - d. Head Start Final Federal Financial Reports: COVID #3
  - e. Program Updates

10. Next Meeting Date: Tuesday, September 17, 2024 at 1:15 pm

11. Adjournment

**Community Action of Southeast Iowa**

is dedicated to alleviating the conditions and causes of poverty by building partnerships  
and strengthening people through quality services.