

Center Site Meeting Agenda

PACT PLANNING CALENDAR 2023-24

AUGUST <ul style="list-style-type: none">• Emergency Preparedness Plan (EPP) Review• Open House• Vote in Policy Council Members	SEPTEMBER <ul style="list-style-type: none">• Evening PACT/Family Night<ul style="list-style-type: none">• Family Meal• Parent Committee	OCTOBER <ul style="list-style-type: none">• Classroom PACT• Parent Workshop	NOVEMBER <ul style="list-style-type: none">• Evening PACT/Family Night<ul style="list-style-type: none">• Family Meal• Parent Committee	DECEMBER <ul style="list-style-type: none">• Classroom PACT• Parent Workshop	JANUARY <ul style="list-style-type: none">• Emergency Preparedness Plan (EPP) Review• Evening PACT/Family Night<ul style="list-style-type: none">• Family Meal• Parent Committee
FEBRUARY <ul style="list-style-type: none">• Classroom PACT• Parent Workshop	MARCH <ul style="list-style-type: none">• Evening PACT/Family Night<ul style="list-style-type: none">• Family Meal• Parent Committee	APRIL <ul style="list-style-type: none">• Emergency Preparedness Plan (EPP) Review• Classroom PACT• Parent Workshop	MAY <ul style="list-style-type: none">• HS End of Year Celebration• EHS Family Meal• Parent Committee	JUNE <ul style="list-style-type: none">• EHS Classroom PACT	JULY <ul style="list-style-type: none">• EHS End of Year Celebration

Announcements – Happenings or Changes

1.) _____

2.) _____

3.) _____

4.) _____

Business from Last Meeting – Status Update

1.) _____

2.) _____

3.) _____

4.) _____

Current or Future Projects/Business

1.) _____

2.) _____

3.) _____

4.) _____

Update on Good Things Happening

1.) _____

2.) _____

3.) _____

4.) _____

Evacuation Site Location

Three Evacuation Sites need to be determined. Discuss possible options below as a team. The Evacuation Liaison will be responsible for setting up these evacuation sites after the meeting.

Evacuation Locations	Description	Possible Locations Discussed
Neighborhood	Can be located nearby. (Ex: fire)	
Out-of-Neighborhood	Needs to be a distance away from the center. (Ex: gas leak or hazardous material spill)	
Out-of-Town	Large-scale evacuation. (Ex: natural disaster or flooding)	

Planning for the Next Family Engagement Activities:

Planning for Next Month's PACT: (circle) Classroom PACT or Evening PACT
 Date: _____ Location: _____
 Activity: _____
 How will families be involved in the planning? _____

 How will families be invited? _____
 How will families be reminded of event? _____

Planning for Family Meals: (every other month)
 Discuss AND review the menu for the last week of the month with Teachers, Cooks & FDS.
 Dates offered: _____ (circle) Breakfast or Lunch or Snack
 How will families be invited? _____
 How will families be reminded of event? _____

Plan for Parent Workshop/Group: (every other month)
 Date: _____ Location: _____
 Activity/Topic: _____
 How will families be involved in the planning? _____

 How will families be invited? _____
 How will families be reminded of event? _____

Attendance Sign-In

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Adjournment

Next Meeting Date, Time & Location: _____