



Board of Directors Meeting Agenda

November 21, 2023 – 1:15 pm

2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 Meeting ID: 875 0806 2992 Passcode: 582650

1. Call to Order – President Barbara Welander
2. Training: Client Satisfaction & Demographics, Rachel Albrecht, Planning Director
3. Establish a Quorum
4. Consideration of Agenda
5. Consideration of Minutes
6. Action Items:
 - a. Conflict of Interest Policy
 - b. CSBG FY 23 Amendment and Extension
 - c. Agency Banking Bids
 - d. Head Start Change of Services
 - e. Early Head Start Playground
 - f. Annual Agency Budget FY 2024
 - g. Agency Administrative Budget FY2024
7. Reports:
 - a. Executive Director Report
 - b. Mt Pleasant Building Update
 - c. Statement of Financial Position
 - d. Budgets
 - e. Credit Card Statements
 - f. Check Listing & Direct Deposits
8. Information:
 - a. Weatherization Bids Awarded
 - b. Disclosure Relating to the Agency Nepotism Policy
 - c. Head Start Twelve Month 2022-2023 Federal Financial Report
 - d. Client Satisfaction Report
 - e. Program Updates
9. Next Meeting Date: Tuesday, January 16, 2024 at 1:15 pm
10. Adjournment

Community Action of Southeast Iowa

is dedicated to alleviating the conditions and causes of poverty by building partnerships
and strengthening people through quality services.