



Board of Directors Meeting Agenda

October 17, 2023 – 1:15 pm

2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>

Call In By phone: 1 312 626 6799 Meeting ID: 875 0806 2992 Passcode: 582650

1. Call to Order – President Barbara Welander
2. Training – Head Start: Program Information Report, Matthew LeClere, Head Start Director
3. Establish a Quorum
4. Consideration of Agenda
5. Consideration of Minutes
6. Action Items:
 - a. Reappointment of Board Members
 - b. Election of Board Officers
 - c. Board Meeting Schedule FY 2024
 - d. Agency 2022 Retirement Plan 403 (b) 5500 and Audit
 - e. Regional Planning Contract
7. Reports:
 - a. Executive Director Report
 - b. Statement of Financial Position
 - c. Budgets
 - d. Credit Card Statements
 - e. Check Listing & Direct Deposits
8. Information:
 - a. Weatherization Bids Awarded
 - b. By-Laws
 - c. Head Start and Early Head Start Program Information Report (PIR)
 - d. CACFP Review Report
 - e. Mount Pleasant Building Update
 - f. New Employee Orientation: October 27th starting at 9:00 am at Pzazz
 - g. Program Updates
9. Next Meeting Date: Tuesday, November 21, 2023 at 1:15 pm
10. Adjournment

Community Action of Southeast Iowa

is dedicated to alleviating the conditions and causes of poverty by building partnerships and strengthening people through quality services.