Form 1989 Hospital #: _____

ADMIN – CONSENT TO RELEASE OF INFORMATION AND RIGHT OF ACCESS REQUEST

University of Iowa Health Care (UIHC)

Health Information Management Department, Release of Information Office, 200 Hawkins Dr., Iowa City, IA 52242
Telephone: 319-356-1719; Fax: 319-356-3079 or 319-353-7944; Email: him-consentform@uiowa.edu

Patient legal name: _____ **Birth date:** _____

Complete mailing address: _____

List any previous names (maiden, married, legal changes): _____

Send UIHC information to: ___ Myself at the address above unless noted below

Name and/or facility: _____

Complete mailing address: _____

Format of information to be released:

___ Electronic (circle): CD / USB drive / MyChart ___ Verbal ___ To file only ___ Paper

___ Fax: _____ ___ Email: _____
(Email is not a secure means of communication)

Information to be released (will be from the previous two years unless specified below)**:**

___ Summary of record
___ Billing information
___ Discharge notes
___ Emergency notes
___ History and physical
___ Immunization record
___ Laboratory results
___ Office visit notes
___ Operative/Procedure reports
___ Pathology reports
___ Pathology slides
___ Psychotherapy notes
___ Radiology images
___ Radiology reports
___ Test results (EKG, PFT, EMG, etc.)
___ Other: _____

Date(s): _____ to _____ **and/or Department/Provider:** _____

Reason for release:

___ Rehab/disability ___ Insurance ___ Legal ___ Personal ___ Medical ___ Other: _____

This consent is voluntary. If I cancel this consent at a later date, I must send written notification to the Director of Health Information Management at the above address. If this consent is cancelled, I understand that information may have been released prior to the cancellation, and that action would not be considered a breach of confidentiality. I also acknowledge that: 1) recipients of this information may possibly re-release the information without proper authorization, and 2) once information is disclosed it may no longer be protected by federal privacy regulations. I understand that I may review the disclosed information or ask questions by contacting the Director of Health Information Management at the above address. I have been offered a copy of this authorization. I understand there may be a charge for this information.

UIHC does not require completion of this form as a condition of evaluation or treatment. However, when the requested evaluation or treatment is solely for the purpose of creating a medical report for a third party, if authorization to release the information to that third party is not provided, it may result in the cancellation of those services. I understand that the information may be released electronically, and may include information in the following categories unless I specifically deny the release **(*check* any category *not* to be released)**.

___ Substance abuse* ___ Mental health ___ HIV-related information ___ Genetic tests/info**

***Information has been disclosed to you from records protected by federal confidentiality rules (42 CFR Part 2 prohibits unauthorized disclosure of these records). ****Refers to genetic testing to screen for possible future health issues, does not refer to testing to diagnose or treat current health conditions.

This agreement allows release of past and future UIHC information and will expire 2 years from the date of signature, or as indicated (specify number of days or months) _____ unless cancelled by the patient/guardian. UIHC will respond to this request within 30 days of receipt. If additional time is required, you will be notified of the extension.

Signature: _____ **Date:** _____
(Patient or person legally authorized to consent for patient)

_____ _____
(Printed name of legally authorized person signing) (Relationship of legally authorized person)

_____
(Witness signature, only required when patient or person legally authorized is physically unable to sign)

Internal use only: _____ Initial if form has been processed and scanned into Epic under the *HIM ROI Authorization* document type.

Revised: 8-2021