

Community Action of Southeast Iowa  
is dedicated to alleviating the conditions and causes of  
poverty by building partnerships and strengthening  
people through quality services.



2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193  
August 16, 2022 – 1:15 pm

**Zoom Link:** <https://us02web.zoom.us/j/87508062992?pwd=NyttamjYdmIRUzdKMTVMMER3TIUrUT09>  
**Call In By phone:** 1 312 626 6799 **Meeting ID:** 875 0806 2992 **Passcode:** 582650

## **Board of Directors Meeting Agenda**

1. Call to Order – President Barb Welander
2. Training: Sarah Droege, Finance Director, Audit RFP Process
3. Establish a Quorum
4. Consideration of Agenda
5. Consideration of Minutes
6. Action Items:
  - a. Ratify Approval of Internal Revenue Service (IRS) 990 Form FY 2021
  - b. Ratify Approval Bid for Burlington Head Start Playground Equipment
  - c. Agency Audit Bid Proposals
  - d. Community Services Block Grant (CSBG) Supplemental Budget Amendment
  - e. 2020 – 2025 Strategic Plan Update
  - f. Weatherization Truck Bids
  - g. Head Start Start-up Carry Over Request
7. Reports:
  - a. Executive Director Report
  - b. Statement of Financial Position
  - c. Budgets
  - d. Credit Card Statements
  - e. Check Listing & Direct Deposits
8. Information:
  - a. Weatherization Bids Awarded
  - b. 2021 – 2023 Head Start Federal Financial Report Covid #2
  - c. 2021 – 2023 Head Start Federal Financial Report Covid #3
  - d. Training and Recognition Day Invitation October 3, 2022
  - e. Head Start Information Memo Competitive Bonuses for the Head Start Workforce
  - f. Program Updates
9. Next Meeting Date: Tuesday, September 20, 2022 at 1:15 pm
10. Adjournment