

Community Action of Southeast Iowa  
is dedicated to alleviating the conditions and causes of  
poverty by building partnerships and strengthening  
people through quality services.



2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193  
October 19, 2021 – 1:15 P.M.

Zoom Link: <https://us02web.zoom.us/j/87508062992?pwd=NyttamJYdm1RUzdKMTVMMER3T1UrUT09>  
Call In By phone: 1 312 626 6799 Meeting ID: 875 0806 2992 Passcode: 582650

## **Board of Directors Meeting Agenda**

1. Call to Order – Vice President Linda Boshart
2. Training: The Agency Mission and ROMA (Results Orientated Management & Accountability)
3. Board Resignations
4. Establish a Quorum
5. Consideration of Agenda
6. Consideration of Minutes
7. Action Items:
  - a. Agency Bylaws Amendment
  - b. Personnel Policy # 303 Vacation
  - c. Parents as Teachers (PAT) FY 22 Budget Amendment
  - d. Agency Vision & Mission Review
  - e. Selection Procedures for Low-Income Representatives
  - f. Election of Board Officers
8. Information:
  - a. Executive Director Report
  - b. Weatherization Bids Awarded
  - c. Head Start & Early Head Start FY 2021 Program Information Report (PIR)
  - d. Head Start Information Memorandum  
ACF-IM-HS-21-05 “Supporting the Wellness of All Staff in the Head Start Workforce”
  - e. Agency In-Service October 25, 2021
9. Reports:
  - a. Statement of Financial Position
  - b. Budgets
  - c. Credit Card Statements
  - d. Check Listing & Direct Deposits
  - e. Program Updates
10. Next Meeting Date: Tuesday, November 16, 2021 at 1:15 pm
11. Adjournment