

Central Office
2850 Mt Pleasant Street, Suite 108
Burlington, Iowa 52601
Phone: 319-753-0193 Fax: 319-753-0687
community.action@caofseia.org www.caofseia.org
Sheri Wilson, JD, CCAP, NCRT, Executive Director



DATE: August 11, 2020
TO: Families of Head Start/Early Head Start
FROM: Matthew LeClere Ed.S., Director
RE: Return to Learn Plan 2020-2021

Over the course of the last several months, Head Start has spent a considerable amount of time eliciting valuable feedback from stakeholders and reviewing available guidance from the Iowa Department of Public Health (IDPH), the Center for Disease Control (CDC), and the Office of Head Start in regards to returning to learn in the fall. We have considered survey information as well as input from the Policy Council to determine the best course of action for returning Head Start children and staff to a safe and effective learning environment. Perspectives of all these sources were used to guide the development of our plan to return.

While we recognize the critical need for our children to return to learning on schedule, our greatest priority is the health and safety of our students and staff. It is for these reasons, we have put together a list of precautions on the accompanying page for you to help us meet the needs of our children and staff as we return to the classrooms this fall.

For most children, the return to class on September 1 will look similar with noticeable but familiar precautions, which will include but are not limited to:

- Classes will be limited to **no more than 10 students** per class. This is less than the 15-16 that are usually assigned to any given class.
- All staff and students will be **required to wear masks** when they are not able to maintain a social distance except when eating, sleeping, and playing outside.
- Additional disinfecting procedures have been added with **more frequent cleaning times** for those "high traffic" areas.
- **Visitors are not allowed** in the buildings
- Children's **temperatures will be taken** at the door
- **Screening questions** will be asked upon arrival

Being on time for your class is extremely important this year. Teachers will meet you and your child between 5-10 minutes before your scheduled class time at the appropriate entrance. Class start times are purposely staggered to allow for limited contact between groups of students. Your help is necessary to make this system work!

Our Head Start team thanks you for your patience as we work through these unprecedented and changing times. We will continue to keep health and safety as our top priority as we prepare your children to be school and life ready.

Welcome Head Start and Early Head Start families to our 2020-2021 school year!