

**Community Action of Southeast Iowa**  
is dedicated to alleviating the conditions and causes of  
poverty by building partnerships and strengthening  
people through quality services.



2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193

September 15, 2020 – 1:15 P.M.



**Board of Directors' Agenda**

1. Call to Order – President Barb Welander
2. Training: Cheryl Flaatten, Early Childhood Director  
CACFP, Preschool Scholarships, Parents as Teachers (PAT)
3. Establish a Quorum:
4. Consideration of Agenda
5. Consideration of Minutes
6. Action Items:
  - a. Ratify Approval of WIC Muscatine Carpet Bids
  - b. Head Start Vision Screening Equipment
  - c. Agency Retirement Plan 5500 Report and Audit for 2019
  - d. Head Start COVID Funds Carryover
7. Information:
  - a. Executive Director Report
  - b. Weatherization Bids Awarded
  - c. Strategic Plan Update
  - d. WIC Office Visit Response
  - e. Head Start Notice of Award (NOA) Start-Up Information
  - f. Head Start ACF-PI-HS-20-15 Final Rule on Designation Renewal System Changes
  - g. Volunteer Handbook
8. Reports:
  - a. Credit Card Statements
  - b. Statement of Financial Position
  - c. Budgets
  - d. Check Listing & Direct Deposits
  - e. Program Updates
9. Next Meeting Date: Tuesday, October 20, 2020 at 1:15 pm
10. Adjournment