

Community Action of Southeast Iowa
is dedicated to alleviating the conditions and causes of
poverty by building partnerships and strengthening
people through quality services.



2850 Mt. Pleasant Street, Suite 108, Burlington, IA 319-753-0193

September 17, 2019 – 1:15 P.M.

Board of Directors' Agenda

1. Call to Order –President Rhonda Reif
2. Strategic Planning
3. Establish a Quorum
4. Consideration of Agenda
5. Consideration of Minutes
6. Action Items:
 - a. Affirmative Action Plan Update
 - b. FY 2019 CSBG Amendment
 - c. Head Start ERSEA Policies (Eligibility-Recruitment-Selection-Enrollment-Attendance)
 - d. Agency Mission and Vision
 - e. Early Childhood Iowa Transportation Budgets
 - f. Personnel Policy #506 Breaks and Meal Periods Revision
7. Information:
 - a. Executive Director Report
 - b. Weatherization Bids Awarded
 - c. Head Start 2nd Quarter Federal Cash Transaction Report
 - d. Agency IRS 990
 - e. FY 2020 WIC Contract initial award \$598,924
 - f. FY 2020 FaDSS Award \$344,012
 - g. Department of Human Rights Financial Monitoring Letter with no findings
 - h. Head Start CACFP Review Closure Letter
 - i. October Election of Board Officers:
Current Officers are Rhonda Reif, President, Linda Boshart, Vice President,
Brad Quigley, Treasurer, and Barb Welander, Secretary.
 - j. Strategic Planning Session: October 22, 9:00 – 12:00 at Comfort Suites
 - k. Head Start Designation Renewal System
8. Reports:
 - a. Credit Card Statements
 - b. Statement of Financial Position
 - c. Budgets
 - d. Check Listing & Direct Deposits
 - e. Advisory Committee Reports
 - f. Program Updates
9. Next Meeting Date: Tuesday, October 15 at the Central Office at 1:15 pm
10. Adjournment