

Community Action of Southeast Iowa
Early Head Start/Head Start
Parental Transition Checklist

<u>At the age of 2 years 9 months:</u>	<u>Parent Initials</u>
Family Specialist and EHS teacher meets with parent.	_____
Family Specialist and parent review transition brochure.	_____
Family Specialist and parent complete application for Head Start.	_____
Family Specialist explains transition procedure and the following items:	_____
• Whether or not the child meets income guidelines for Head Start services.	_____
• The possibility of no opening available even if the child meets income guidelines.	_____
• Other options for childcare and the need to begin searching for alternative childcare/preschools NOW in the event that your child is not income eligible for Head Start.	_____
• Parents are given a CCR&R brochure and it is discussed with them.	_____
• The Early Head Start teacher discusses the developmental level of the child with the parent.	_____
• Family Specialist explains the physical & immunization schedule.	_____
• Parents are aware that their child will be making several visits to a Head Start classroom.	_____
• Parents are encouraged to visit the assigned classroom with their child before entrance into the Head Start program.	_____
• Children enrolled in part day classrooms will attend Monday-Thursday with the option of receiving bus services to and from school. Children enrolled in full day classrooms will attend Monday-Friday and do not receive bus services. Work/School Schedules for parents enrolling children in full day programs are required.	_____
• Parents are aware that a home visit will take place by the child's new Head Start Teacher and new Family Specialist prior to the child starting in the new classroom.	_____

Parent Signature & Date

Child's Name (Please Print)

Family Development Specialist Signature & Date