

Community Action of Southeast Iowa In – House Ad

Please Post: July 11 through July 17, 2018

Title: Parents as Teachers – PARENT EDUCATOR

Base: Burlington, IA (Des Moines Counties)

Salary: \$ 12.61

Classification: Part Time / Full Year – 24 hours weekly

JOB DUTIES INCLUDE:

1. Maintain confidentiality.
2. Become knowledgeable about the Parents as Teachers Model; conduct personal visits using the PAT curriculum with families.
3. Plan visits, gather materials, travel, conduct the visit and clearly document the visit.
4. Provide Group Connection events for families.
5. Complete developmental and health screenings on children.
6. Maintain and submit in a timely manner the required family and program documentation.
7. Engage, establish trust, develop relationships and collaborate effectively with individuals and families from a wide range of backgrounds, cultures and perspectives.
8. Provide services in a culturally competent manner.
9. Promote respect and encourage independence to families.
10. Use appropriate methods of support and establish professional boundaries with families.
11. Observe and understand child, individual and family functioning.
12. Educate families about child development, child rearing and positive personal development.
13. Identify and build on strengths and family priorities.
14. Assess needs, risks and safety to families.
15. Recognize and address problems related to substance use, mental health, domestic violence and child abuse and neglect.
16. Collaborate with community providers; link families with needed services offered by other community providers.
17. Model professional behavior and dress code.

JOB QUALIFICATIONS:

1. Must be at least 18 years of age.
2. Preference given to applicant with Bachelor's Degree in Early Childhood Education / Development but must have **minimum** of Associate's Degree (A.A. / A.S in Early Childhood Education / Development) or related field with minimum of eighteen (18) credit hours in ECE/ECD **and** at least one year experience working with young children and families.
3. Must have ability to travel within four county area, including reliable transportation, valid driver's license and current (verifiable) car insurance.
4. Ability to regularly move up to thirty five (35) pounds; occasionally move up to fifty (50) pounds.

If interested in applying for this position, contact Community Action of Southeast Iowa, 2850 Mt Pleasant St, Suite 108, Burlington, IA 52601, or call (319)753-0193, and submit an updated agency application by 5:00 pm Tuesday, July 17, 2018.

HEAD START Parents: The above position is currently being advertised to staff. Your application will be considered if no staff applies.

Affirmative Action / Equal Opportunity Employer